

## Position description

<b>Position title</b>	Water Recycling Plant Technical Support Engineer
<b>Group / Branch</b>	Service Delivery / Treatment and Recovery Services
<b>Reports to (Title)</b>	Works & Services Manager
<b>Competency level</b>	Individual Contributor

### Job Purpose

The Water Recycling Plant (WRP) Technical Support Engineer provides practical engineering, technical, and operational support to South East Water's Water Recycling Plants (WRPs). The role supports the delivery of minor capital improvement works and contributes to the ongoing maintenance and enhancement of WRP facilities, including buildings and grounds. This position plays a key role in assisting the WRP operations team with resolving site issues, coordinating minor works, and supporting day-to-day operational and administrative activities to ensure the safe, efficient, and reliable functioning of the plants.

### Key Accountabilities

The WRP Technical Support Engineer is responsible for:

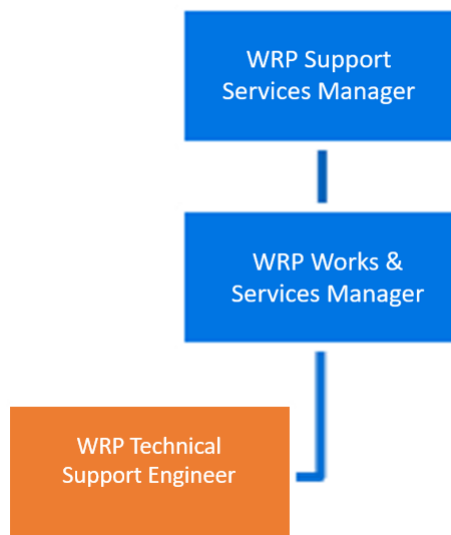
- Support the end-to-end coordination of minor capital improvement projects, including planning, contractor engagement, and delivery oversight, ensuring works are completed safely, efficiently, and in alignment with operational priorities and site requirements.
- Assisting with the maintenance and improvement of WRP facilities, including buildings, grounds, and associated infrastructure, to ensure they remain in optimal working condition.
- Providing general administrative and technical support to the WRP operations team, including assistance with documentation, reporting, and coordination of tasks.
- Supporting the resolution of operational issues across WRP sites by coordinating internal teams and external contractors.
- Contributing to continuous improvement initiatives that enhance operational efficiency, safety, and asset performance.
- Assisting with procurement processes and contractor engagement to support timely and compliant delivery of works and services.
- Supporting the Works and Services Manager with day-to-day activities and other tasks as required to ensure the effective operation of WRPs.
- Working towards Chartered Professional Engineer (CPEng) as recognised by Engineers Australia (or international equivalent) preferred

## Knowledge, Skills & Experience

- The classification structure for this role has been designed to recognise multiple levels of experience in the engineering field (Levels three (3) to five (5)). Incumbents will commence in a classification according to their level of engineering experience and this will be determined prior to employment. From here, the incumbent's progression through the levels will be subject to SEW's engineering pathways structure
- Bachelor of Engineering qualification, preferably either in Civil or Mechanical Engineering Minimum 3 years of relevant proven experience
- Working towards Chartered Professional Engineer (CPEng) as recognised by Engineers Australia (or international equivalent) preferred
- Demonstrated experience supporting infrastructure or facilities operations, including minor capital works and maintenance coordination.
- Strong organisational and time management skills, with the ability to manage multiple tasks and priorities.
- Practical understanding of contractor engagement, procurement processes, and compliance requirements.
- Ability to assess and respond to operational issues with sound technical judgment and problem-solving skills.
- An ability to think independently and innovatively.
- Experience supporting facilities and grounds maintenance in an industrial or utilities environment is desirable.
- Strong interpersonal and communication skills, with the ability to work collaboratively across teams and with external stakeholders, including consultants and contractors.
- Proficiency in using project coordination tools, Microsoft Office, and asset or maintenance management systems.

## Dimensions

### Organisational Chart



## Number of people managed:

Nil

## Size of budget managed:

Project management of multiple projects with an individual project budget of up to ~\$250k.

## Value of Assets managed:

Nil

## Ensuring a sustainable, resilient organisation:

Authorities outlined in [Instrument of Delegations](#) none

Compliance management responsibilities outlined in the [compliance and obligations register](#)  
none

South East Water operates a 24/7 service environment. Whilst this role does not involve after-hours rostered duty, all employees may be required to provide out of hours support from time to time as required.