



Position description

Position title	<i>WRP Operations Team Leader</i>
Group / Branch	<i>Service Delivery / Treatment & Recovery Services</i>
Reports to (Title)	<i>WRP Operations Manager</i>
Competency level	<i>People Leader</i>

Job Purpose

The WRP Operations Team Leader will manage a small team to ensure that the assigned Water Recycling Plant/s (WRP) are operated safely to meet licence conditions and delivery high quality products. The WRP Operations Team Leader is responsible for ensuring the completion of day to day operations and maintenance activities at assigned WRP/s.

There is significant cross-over and collaboration between teams with potential for rotations.

Key Accountabilities

The key accountabilities of the WRP Operations Team Leader role are:

- Lead a small team, with the oversight of the WRP Operations Manager, to ensure that the assigned WRP/s operate in compliance with the EPA Licence, General Environmental Duty (GED), OH&S standards, ISO22000/HACCP and other applicable requirements.
- Responsible for the effective leadership, coaching and development of the team including training in operational functions
- Lead and display safety initiatives, behaviours and accountabilities within the team and beyond, ensuring risks are eliminated and / or controlled
- Respond to and investigate Treatment Plant operational issues and implement actions where appropriate. This includes analysing and making recommendations in relation to chemical/process aspects of treatment.
- Demonstrate sound judgement in recognising circumstances where further skilled advice is required, obtaining that advice from either an internal or external source and implementing the relevant aspects of that advice.
- Identification and monitoring of maintenance works, including oversight of issuing of work permits, at the assigned plant. Plant personnel and contractors will perform this maintenance.
- Oversight and participation in on call arrangements to ensure 24/7 response to plant issues
- Contribute to emergency response during incidents / critical equipment failures.
- Perform various hands-on tasks as required, including ensuring good housekeeping at assigned plants.
- Undertake allocated work in a manner consistent with South East Water's policies and systems, regulatory requirements and professional standards
- Undertake other duties as required.



Knowledge, Skills & Experience

- Tertiary qualification in Engineering or Science or completed training in an appropriate Wastewater Operation Management Course.
- A minimum of 7 years of relevant experience
- Hold a current Victorian Driver's licence.
- Strong technical knowledge of the operation of sewage and recycled water treatment processes and mechanical equipment.
- Demonstrated experience and commitment to ensuring a safe working environment including identification of safety hazards and management of suitable controls
- Experience in dealing with contractors and staff, allocating and planning work to satisfy operational priorities
- Demonstrated ability to work in a team environment with supervisory experience including the capacity to motivate and manage staff
- An understanding of the principles of HACCP and other ISO and OH&S standards
- Understanding of PLC/SCADA and process control systems
- Leadership and stakeholder management skills, including the ability to liaise and negotiate with internal and external customers.
- Capacity to make sound decisions under pressure.

Dimensions

Organisational Chart



Number of people managed:

This position will manage a team of 2 to 3 WRP operators.

**Size of budget managed:**

Nil

Value of Assets managed:

The position is contributes to the day-to-day management of multi-million dollar WRPs which are required to be operated and maintained in an optimal, safe and reliable manner.

Ensuring a sustainable, resilient organisation:

Authorities outlined in [Instrument of Delegations](#) none

Compliance management responsibilities outlined in the [compliance and obligations register](#) none

Security for Critical Infrastructure identified role: Yes

Will this role participate in a rostered after-hours duty team, emergency response or incident support? Yes