



## Position description

<b>Position title</b>	Management Accountant
<b>Group / Branch</b>	<i>Finance &amp; Technology – Finance &amp; Commercial</i>
<b>Reports to (Title)</b>	<i>Manager, Business Performance</i>
<b>Competency level</b>	<i>Individual Contributor</i>

### Job Purpose

Contribute to the success of South East Water as a valuable team member of the Business Performance team to ensure delivery of the Company's management accounting, budgeting and reporting functions.

The key functions of the Business Performance Team include recording and reporting the respective business Groups' monthly financial results against budget, assisting with up to date forecast information for the respective business Groups to make informed business decisions and engaging with key internal stakeholders and resolving queries when and as they arise.

### Key Accountabilities

The Management Accountant will be an integral member of the Business Performance team and will provide finance assistance towards the management of South East Water's internal and external reporting and financial management requirements.

This includes being part of the preparation of monthly reports to Board and management. The position will also be required to participate in the planning, management and analysis of the Company's annual income, expenditure and capital expenditure budgets and mid-year budget reviews.

The position will also be responsible for preparing reports and analysis for assigned management groups within the Company. This would include continually reviewing management's changing requirements and ensuring that assistance and reporting is reflective of these requirements.

### Knowledge, Skills & Experience

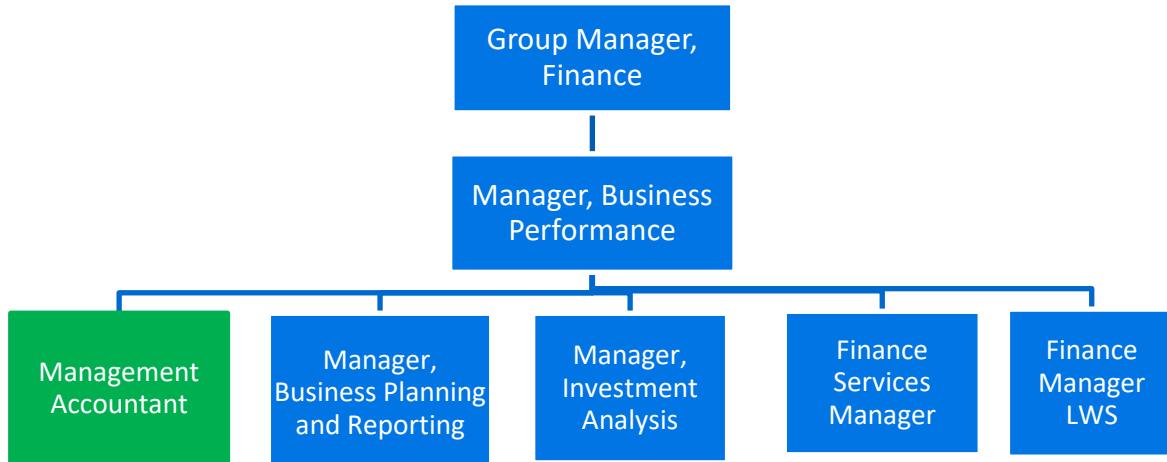
- Knowledge required to perform at a competent level in this role.
- Perform financial evaluation and analysis of operating expenditure and capital program to provide accurate information for the Board, Executive and management committees.
- Capability to build robust relationships with internal stakeholders with the objective to work collaboratively across the company and with a range of potential partners and internal clients.
- Capacity to successfully deliver concurrent tasks and meet deadlines.



- Demonstrable analytical and evaluation skills.
- Written and verbal skills.
- Strong computer usage – advanced spreadsheet analysis including formulas and functionality.
- Financial and Business Acumen – ability to interpret financial information and identify items for further analysis.
- Self-motivated to proactively challenge the status quo and have an eye for potential improvements.
- A Tertiary Business or Finance or Accounting qualification, with at least 4+ years of management accounting experience.
- CPA or CA qualification.

## Dimensions

### Organisational Chart



### Number of people managed:

Not applicable

### Size of budget managed:

Not applicable

### Value of Assets managed:

Not applicable

### Ensuring a sustainable, resilient organisation:

Authorities outlined in [Instrument of Delegations](#) none

Compliance management responsibilities outlined in the [compliance and obligations register](#) none