

# Commercial Trade Waste Application

e.g. retail food outlet, restaurant, take-away, bar, coffee shop. Phone **9552 3662** Email **tradewaste@sew.com.au**

(Office use only) Trade Waste number  Date  /  /

## Important information

All applications must include the following:

1. A fully completed trade waste application form; and
2. A site plan.

If any plumbing works are to be carried out call the Property Development team on **131 694**.

A trade waste application fee (as set out in the Trade Waste Charges brochure) will be invoiced to you separately.

Note: All works are required to be carried out by a licensed plumber.

### 1. Provide the following information about the site from which Trade Waste will be discharged.

Shop/Factory/Street no. \_\_\_\_\_ Street name \_\_\_\_\_

Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

### 2. Who is the occupier or operator of the site from which trade waste will be discharged?

Business trading name \_\_\_\_\_

Company name \_\_\_\_\_

Australian Company Number (ACN) \_\_\_\_\_ Australian Business Number (ABN) \_\_\_\_\_

### 3. Business owner(s) full name(s)

Name (Mr/Mrs/Miss/Ms) \_\_\_\_\_

Position \_\_\_\_\_

Phone \_\_\_\_\_ Facsimile \_\_\_\_\_

Mobile phone \_\_\_\_\_ Email \_\_\_\_\_

Address for trade waste correspondence \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

### 4. Contact details

Name (Mr/Mrs/Miss/Ms) \_\_\_\_\_

Position \_\_\_\_\_

Phone \_\_\_\_\_ Facsimile \_\_\_\_\_

Mobile phone \_\_\_\_\_ Email \_\_\_\_\_

### 5. The reason for making this Application for a Trade Waste Consent (Tick appropriate)

New Discharger (estimate commencement date) Date  /  /

Change of Occupier or Site Operator (state the changeover date) Date  /  /

### 6. Describe the type of business carried out on site (e.g. restaurant/cafe, take-away)

\_\_\_\_\_

**7. Indicate the trading hours at the site** (Tick days of the week)

Monday to Friday      Hours between \_\_\_\_\_ and \_\_\_\_\_

Saturday      Hours between \_\_\_\_\_ and \_\_\_\_\_

Sunday      Hours between \_\_\_\_\_ and \_\_\_\_\_

**8. If a food outlet with seating, what is the maximum seating capacity approved by council?**

Maximum seating \_\_\_\_\_

**9. List the number of kitchen fixtures at your business property that are connected to the sewer.**

Fixtures in the food preparation / kitchen areas	Allowance per fixture	Number of fixtures
Single sink	100 litres	
Double sink	200 litres	
Pot sink (deep bowl)	150 litres	
Milk sink	50 litres	
Cleaner's sink	50 litres	
Hand basin in kitchen area	50 litres	
Domestic dishwasher	200 litres	
Commercial dishwasher	500 litres	
Tunnel dishwasher	Determined on application	
Glass washers*	100 litres	
Wok table (waterless) without continuous water flow	100 litres per burner	
Wok table with continuous water connection	200 litres per burner	
Steam 'Combi' oven	600 litres	
Garbage / bin wash (max. 20m <sup>2</sup> unroofed)	200 litres	
Floor waste (food preparation area)	50 litres per floor waste	
Bain marie	50 litres	
Gas vat BBQ for duck and pork (per BBQ)	500 litres	
Other:		

\*Bar areas can and should discharge direct to sewer. If the bar is connected to the Food and Oil Interceptor then an allowance of 100L is to be made in sizing the Food and Oil Interceptor.

**This application must be signed below by a person who has the authority both to make the statements set out above and to give the following undertaking:**

I undertake to South East Water that I have the authority to make the statements set out above and give the undertakings set out below. If South East Water accepts the Occupiers offer contained in this application, the Occupier will comply with all the requirements of any Trade Waste Consent, including the payment of all fees and charges.

Name of occupier \_\_\_\_\_ Position \_\_\_\_\_

Signature of occupier \_\_\_\_\_ Date   /   /

**This form, together with the other documents detailed under 'Important information' on the front page, can either be:**

<b>Mailed to:</b>	<b>OR delivered in person to:</b>	<b>OR copied and emailed to:</b>
Trade Waste	South East Water	tradewaste@sew.com.au
South East Water	WatersEdge	
PO Box 2268	101 Wells Street	
Seaford VIC 3198	Frankston VIC 3199	

**Privacy Statement**

South East Water is collecting the information requested on this form for the purpose of providing goods and services to you and improving those goods and services. Without all or part of this information the goods and services may not be provided to you. This information will be handled in accordance with our legal obligations. You may request access to your personal information. The information may be disclosed to third parties in relation to the provision of goods and services, including South East Water's contractors assisting in the provision of these goods and services, Melbourne Water, the Minister or the Environment Protection Authority. For a copy of South East Water's privacy charter which describes in more detail how personal information may be used, or details on how to access your personal information, please visit [southeastwater.com.au/privacy](http://southeastwater.com.au/privacy) or contact **131 694**.