



## Position description

<i>Position title</i>	<i>Business Partner</i>
<i>Group / Branch</i>	<i>Finance and Technology/ BTS</i>
<i>Reports to (Title)</i>	<i>Business Partner Lead</i>
<i>Competency level</i>	<i>Individual Contributor</i>

### Job Purpose

As Technology Business Partner, you will represent Business Technology Services (BTS) group as our liaison with the company's various business units. You will help to convey our technology vision to the rest of the company in order to help them take advantage of existing and evolving innovations.

You will act as our eyes and ears in the business to ensure our capability and direction are being conveyed and understood as intended. You will assist the business in the preparation of new project requests, helping to convey the needs in language most understandable to technology professionals. Your primary goal will be to maximise the benefits of technology in the furtherance of our corporate business goals.

### Key Accountabilities

The primary role of the Technology Business partner, BTS includes:

- Collaborating with the business units to develop appropriate technology strategies to deliver on business priorities
- Overseeing the successful delivery of IT related projects with the business unit partners e.g. new payroll and learning management system integration
- Leading the management of risks, dependencies and issues associated with project delivery
- Acting as a liaison between the business units and IT, ensuring clear communication and transparency of performance against project deliverables
- Maintaining relationships with applicable vendors and external partners
- Identifying and managing risks associated with IT operations within the business unit
- Assisting the BU leadership to ensure compliance with the relevant IT policies and standards
- Leveraging IT and business unit teams, other stakeholders and third parties as required to deliver on key project deliverables
- Overseeing the delivery of IT services to the business unit in conjunction with the IT Service Manager, including monitoring service levels

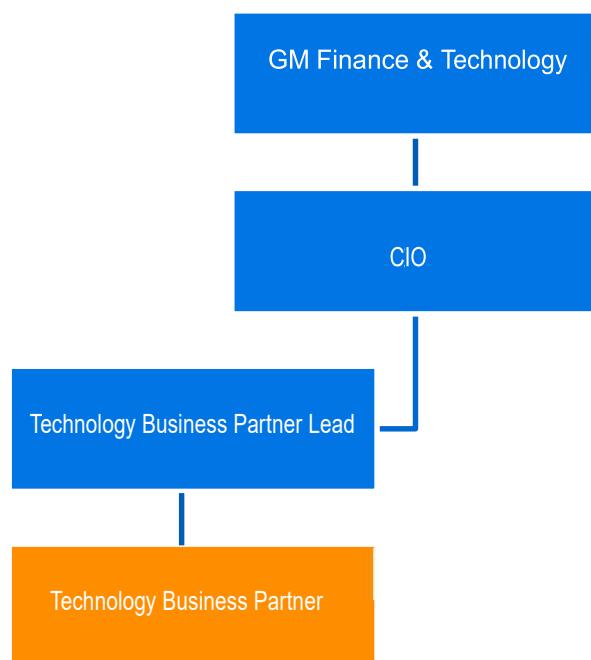


## Knowledge, Skills & Experience

- Bachelor's and/or Master's degree in Information Technology or business disciplines.
- 5+ years' experience in dedicated business partners roles.
- Experience delivering IT related projects within a complex organisation
- Experience providing strategic partnership to a broad range of stakeholders and business units
- Excellent written and verbal communications skills
- Highly collaborative with strong interpersonal and stakeholder management skills
- Proficiency in process improvement, change and project management
- A Strategic mindset with the ability to pivot with the needs of the business

## Dimensions

### Organisational Chart



**Number of people managed:**

0

**Size of budget managed:**

Nil

**Ensuring a sustainable, resilient organisation:**

Authorities outlined in Instrument of Delegations: none



Compliance management responsibilities outlined in the compliance and obligations register:  
none

*South East Water operates a 24/7 service environment. Whilst this role does not involve after hours rostered duty, all employees may be required to provide out of hours support from time to time as required.*