

## Position description

<b>Position title</b>	<i>Water Policy Lead</i>
<b>Group / Branch</b>	<i>Strategy and Stakeholder Group / Sustainable Water Strategy Branch</i>
<b>Reports to (Title)</b>	<i>Water Portfolio Manager</i>
<b>Competency level</b>	<b><i>Individual Contributor</i></b>

## Job Purpose

To enable the development of strategic planning and policy for the delivery of sustainable water management for customers and the community, while contributing to delivery of regulatory obligations and South East Water's strategic priorities.

The Water Policy Lead will have responsibility for developing policy recommendations, briefing senior management, managing internal and external stakeholders, and delivering supporting projects. The role supports the delivery of the Greater Melbourne Urban Water System Strategy (Water for Life) while delivering on the ongoing business and team objectives.

## Key Accountabilities

The Water Policy Lead will be responsible for the following:

- Establish, interpret and challenge policy as it relates to water management.
- Engage with South East Water staff to understand the impact of current and future policy on South East Water.
- Prepare policy papers, submissions, briefs, memoranda and letters of reply on complex policy issues related to the Urban Water Strategy, Sustainable Water Strategy, water resources and other Government policies which impact South East Water.
- Influence programs externally, through effective stakeholder engagement with Government and other water corporations, to enable aligned policy with South East Water business directions.
- Lead cross business activities, including those related to water efficiency, dry conditions preparedness, and long-term strategic initiatives.
- Support delivery of the Urban Water Strategy, including leading and supporting cross business activities, and advising the strategic role of Integrated Water Management including recycled water and stormwater.
- Undertake water efficiency strategic planning, implementation and evaluation including internal and external stakeholder engagement.
- Assess water resource management options that help provide enhanced water security and develop recommendations for investment.

- Develop strategies for and manage activities related to ongoing business activities including water trading.
- Develop and lead internal programs to achieve strategic outcomes.

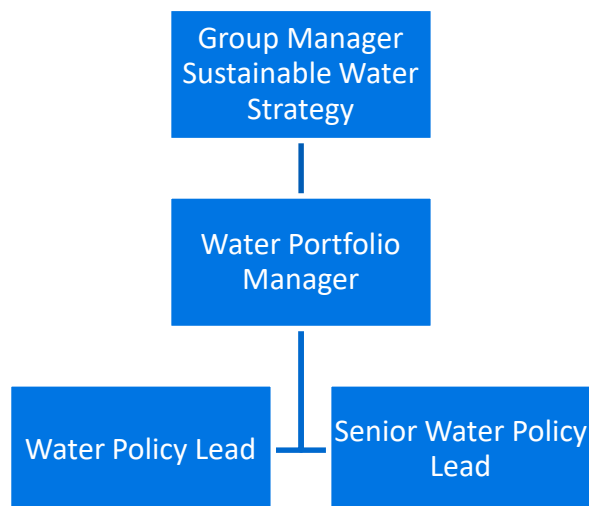
## Knowledge, Skills & Experience

Bachelor degree or higher in science, engineering, law, policy, economics, or business.

- Excellent stakeholder management skills with an ability to lead stakeholder engagement to effect long lasting relationships and enable mutually acceptable outcomes
- Excellent written and verbal communication skills and ability to tailor an effective message for a specific audience, including;
  - Preparation of reports, presentations and responses on complex issues that are of a suitable standard to be published by South East Water
  - Briefing notes and memorandums for senior levels or government
- Ability to coordinate, plan and manage multiple projects with diverse stakeholders simultaneously
- Proven ability to work under broad direction and independently as required
- High level of data analysis, interpretation and validation skills
- Ability to draw conclusions and makes high quality recommendations on the basis of data analysis and research
- Ability to quickly assess and resolve issues in the water resource planning and related areas
- A strong understanding of policy development processes and strategic planning processes
- Knowledge of South East Water’s Statement of Obligations, the Water Act, water resource management, integrated water management, water efficiency and alternative water servicing are preferred but not required.

## Dimensions

### Organisational Chart



**Number of people managed:**

Not applicable

**Size of budget managed:**

Not applicable

**Value of Assets managed:**

Not applicable