

Position description

Position title	<i>Planning and Design Leader</i>
Group / Branch	<i>Liveable Water Solutions / Integrated Planning</i>
Reports to (Title)	<i>Network Performance, Integrated Planning Manager</i>
Competency level	<i>Individual Contributor</i>

Job Purpose

This role exists to enable South East Water to meet future network and circular economy performance needs of its customers and communities, taking into account the challenges and opportunities of climate change, population growth and ageing infrastructure

The purpose of this position is to lead the planning of projects for South East Water with a focus network assets renewals and upgrades to support network growth, performance and reliability to meet future customer demand and capacity requirements

The role is responsible for leading the development of planning investigations, concept and functional designs, project estimating, project planning, risk management activities and business case development utilising planning resources from South East Water and two Partners, working collaboratively together.

Key Accountabilities

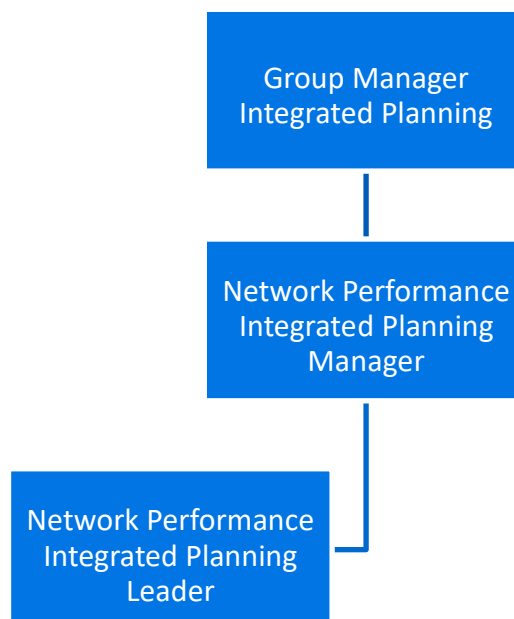
- Lead planning outcomes related to network performance and reliability projects including working closely with teams across SEW and LWS to forecast and plan the supply of new assets and/or renewal or upgrade of existing assets.
- Lead the feasibility and functional design phases for projects, to ensure compliance with the intent of the portfolio outcomes, answering any technical or engineering queries raised.
- Support other members of the team in planning activities for network performance solutions including:
 - Development of project plans
 - Interaction with cross business units and LWS teams to deliver shared outcomes
 - Undertake appropriate consultation with SEW operators on sewer network issues planning accountabilities.
 - Direct supervision if required to carry out engineering services (eg design).
- Work with design and planning engineers along with subject matter experts in integrated planning teams to develop business cases and obtain relevant approvals
- Provide engineering expertise and technical supervision throughout the design and delivery phase of capital works.
- Assess performance of completed works as part of commissioning
- Provide technical expertise to assist our operations teams
- Ensure industry and South East Water standard are applied including safety in design through to delivery.

Knowledge, Skills & Experience

- Bachelor engineering qualification in engineering is essential and significant experience in sewer and water infrastructure or similar industry.
- The role requires professional registration in Victoria and Chartered Professional Engineer (CPEng) as recognised by Engineers Australia (or international equivalent) is desirable
- Knowledge of the relevant OHS codes, standards and legislation. Be a leader in establishing and maintaining a strong safety culture
- Technical proficiency in asset management and water supply and sewer systems, supported by extensive knowledge of WSAA, MRWA Codes, ISO55001 and other relevant standards
- Ability to undertake complex technical and analytical work under limited supervision and direction and provide technical mentoring and leadership to other members of the team
- Ability to work and collaborate successfully as part of a broader team, especially across multiple SEW business units, to achieve the best customer outcomes for South East Water
- Understanding of policy, regulations and standards that govern the environmental, safety and product quality aspects of water and sewer assets.
- Ability to influence stakeholders to ensure the best project outcome is achieved
- Demonstrated leadership, drive, initiative, creativity and a high level of personal motivation
- Understanding of environmental issues relating to the design and construction of water and sewer infrastructure
- Ability to write clear, unambiguous technical reports, business cases, project briefs, board papers, workshop reports, meeting minutes
- High level of verbal communication skills to inform, influence and exchange knowledge in a variety of settings.
- Ability to understand the impacts of decisions on cost, other stakeholders and customers.

Dimensions

Organisational Chart



Number of people managed:

None Directly. Indirectly there are two industry partner resources as well as internal and external project stakeholder.

Size of budget managed:

Meet the 2023-28 Pricing Submission 5 Capital Program Individual Project Budgets. Integrated Planning for multiple major projects (\$50-120m)

Value of Assets managed:

Responsible for project planning of assets for the various planning groups. Completed project business cases are handed over to Asset Performance and Delivery Teams for construction.

Projects and hence total assets individually valued between \$50 to \$120m **Ensuring a sustainable, resilient organisation:**

Authorities outlined in [Instrument of Delegations](#).

Compliance management responsibilities outlined in the [compliance and obligations register](#).

For Engineering roles the role requires a Professional Engineer (accredited 4 year degree) and requires professional registration in Victoria.