

## Position description

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<b>Position title</b>	<i>Oracle Primavera SME</i>
<b>Group / Branch</b>	<i>Finance &amp; Technology/Business Technology Services</i>
<b>Reports to (Title)</b>	<i>Head of Delivery</i>
<b>Competency level</b>	<i>Individual Contributor</i>

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## Job Purpose

The role of Oracle Primavera SME is to initially support the Oracle Stabilisation Project as a subject Matter Expert in Oracle Primavera Cloud and Portfolio, Program and Project Management operating models.

## Key Accountabilities

- Review documentation including function/technical designs, configuration setup and key project documentation.
- Work closely with development teams, project managers, PMO, and other stakeholders to ensure alignment on design and implementation
- Advise stakeholders on functionality of Oracle Primavera Cloud highlighting options available.
- Promote the adoption of best practices in Oracle Primavera Cloud design and implementation across the organization.
- Assist other team members in enhancing their understanding of Oracle technologies and best practices.
- Collaborate with stakeholders and peers to ensure the strategy remains business and technology aligned and enabled.
- Assist functional BAs with the development of User Stories, acceptance criteria and Test Cases.
- Review Business requirements and assist on the development of business cases and value realisation for technology initiatives.
- Work closely with the Solution Architects to provide the knowledge of the impacts of downstream and upstream applications.
- Provide review of business processes and suggest improvements or redesign where appropriate
- Support the OSP Project Manager on reasonable tasks

## Knowledge, Skills & Experience

Key skills, knowledge and experience includes:

- Thorough understanding of Oracle Primavera Cloud and how to leverage the OPC application to enable best practice Portfolio, Program, and Project management practices in South East Water.
- 2+ years technology experience working in platform support teams
- Experience working in hybrid (on-premise and cloud) environments
- Ability to understand and disseminate industry terminology and concepts to technical and non-technical stakeholders
- ITIL and ITSM working knowledge and experience

Education and Formal Certifications:

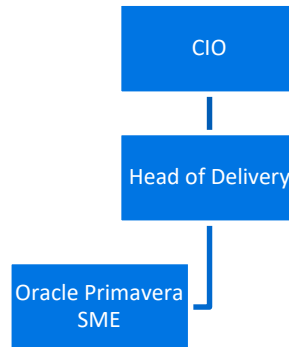
- Tertiary qualifications in an IT discipline highly desired or relevant work experience
- Relevant technology certifications across the Infrastructure landscape

## SFIA Framework

SFIA Skill	Minimum level required to meet role expectations
Application Support	3
System Development Management	3
Relationship Management	4
Supplier Management	3
Incident Management	3
IT Security	3
Specialist Advice	5
Service Acceptance	3
IT Infrastructure	3
Change Management	4

## Dimensions

### Organisational Chart



#### Number of people managed:

N/A

#### Size of budget managed:

N/A

#### Value of Assets managed:

N/A

#### Ensuring a sustainable, resilient organisation:

Authorities outlined in [Instrument of Delegations](#) none

Compliance management responsibilities outlined in the [compliance and obligations register](#) none

Security for Critical Infrastructure identified role: **No**

South East Water operates a 24/7 service environment. Whilst this role does not involve after-hours rostered duty, all employees may be required to provide out of hours support from time to time as required.